Class Expectations & Studio Policies | 9.2.26tf

Studio Etiquette

- Label all belongings with your name.
- Arrive at least 10 minutes early for class.
- Use the restroom and eat before or after class.
- Come dressed with hair pulled back & secure and ready to avoid delays. Every minute of class time is valuable.
- Wear the appropriate studio/class-required uniform.
- No excessive or oversized jewelry.
- Hair must be pulled back and secured.
- If arriving late, wait until the music finishes, then enter quietly and respectfully.
- Phones must be turned off and put away during class.
- Smartwatches - ok to wear UNLESS they become a distraction, in which we will ask the student to put them away.
- Only water is permitted in the studio. No food, other beverages, or gum.
- Respect the space:
    - Clean up after yourself.
    - Pour liquids into the sink before discarding cups or bottles.
- Students are to remain inside the building and wait for a grown-up to come in to pick them up before exiting the building.
    - **All** Level 1-5 dancers/guardians are **required** to review and return the *Off-Premises Permission & Waiver of Release* on the last page of this document.

Classroom Behavior & Expectations:

- Enter the studio with a positive attitude and give 110% effort.
- Treat all instructors, substitutes, and classmates with respect.
- Thank your instructors after receiving corrections and at the end of class.
    - Please remember these corrections are given to help you become a better dancer
- Avoid unnecessary talking — but always ask questions that support your learning.
- Ask for permission before leaving the room or using the restroom.
- Reinforce your training by practicing outside of class.
- *We're here to guide your individual dance journey — but your growth and success come from your effort and dedication.*

Attendance & Absences:

- Consistent attendance supports progress and results.
- Notify us of absences by emailing Miss Karen at karen@kmcgymnastics.org
- Frequent tardiness or absences may result in level reassignment or removal from choreography.
- Missing 3 consecutive classes without notice will result in outreach from the office or instructor.

Make-Up Tokens:

- Request a *make-up token* by emailing karen@kmcgymnastics.org at least 24 hours before or after the missed class.
- Once approved, schedule your make-up in the parent portal.
- Make-ups must be at the same class level/or level below.
- Tokens:
  - Expire after 30 days.
  - Are limited to 4 per session per child.
  - Apply to classes only.
- No refunds or extensions will be given for unused/expired tokens.
- If a class is canceled due to weather or unforeseen studio circumstances, we will offer make-ups when instructor/studio schedules allow.
- *Note: Students enrolled for 3+ hours per week are ineligible for make-up tokens.*

Disciplinary Policy:

KMC Dance follows a 3-step structure:

1. Verbal warning in class
2. Dismissal from class or sit-out with a follow-up conversation
3. Dancer/Parent meeting

Communication

- Stay connected: check your email, Facebook, Instagram, website, and/or BAND regularly.
- Always notify us in advance if you will miss class.
- Maintain open communication with your instructor & Miss Karen.
- Share any outside dance opportunities — we love to celebrate your success!

MOST IMPORTANTLY ...

DANCE LOUD ~ DANCE PROUD

ALWAYS!

KMC Dance Off-Premises Break Permission and Release Waiver

Dancer's Name: _____

Dancer Cell Phone Number (if applicable): _____

Parent/Guardian Name: _____

Parent/Guardian Cell Phone Number: _____

1. Permission and Acknowledgement:

I give permission for my minor child named above to leave the KMC Dance premises unsupervised during designated class breaks to walk to Dunkin' Donuts or other establishments. I acknowledge that KMC Dance does not provide supervision, chaperones, or monitoring for students once they exit the studio property.

2. Assumption of Risk:

I understand that walking to and from the commercial area involves inherent risks. These risks include, but are not limited to, traffic, crossing streets, interactions with the public, and weather conditions. I voluntarily assume all risks associated with my child leaving the studio premises.

3. Release of Liability:

By signing below, I fully release, waive, and hold harmless KMC Dance, its owners, instructors, employees, and staff from any and all liability, claims, demands, or causes of action arising out of injury, loss, or damage that may occur to my child while they are off KMC Dance property.

4. Indemnification:

I agree to indemnify KMC Dance and its staff against any financial loss, legal fees, or damages resulting from my child's actions or any incidents that occur during these unsupervised breaks.

5. Attendance and Tardiness Policy:

I understand that it is my child's responsibility to return to the studio in time for their next scheduled class. KMC Dance is not responsible for tracking students or ensuring their timely return. If a student misses any portion of their class due to an off-premises break, they will be marked absent. The family is responsible for arranging and completing any necessary make-up class time.

Parent/Guardian Signature: _____

Date: _____